

Bidder's Call Agenda – November 3, 2011 2:00pm

Questions covered during the conference call:

1. Deadlines within the RFP are not consistent throughout the document, when is the RFP due?
Response: November 14, 2011 5:00 p.m. MST
2. With the noted milestone of April 30, 2011 is that the anticipated contract end date?
Response: The final products will be presented to the Governors at the WGA June Annual Meeting; thus anticipate the contract end date to be June 30, 2011.
3. Clarification was requested on section P: **Proposal Prices**, what does this mean?
Response: Once the proposal deadline has passed, bidders will not have the opportunity to adjust their figures. The evaluations will be based on the bids submitted.
4. Will there be more proposed projects other than those identified by the Rapid Response Team?
Response: The goal of the project is to have a diversified and broad representation of siting obstacles in the West. WGA will collaborate with the selected consultant to identify other lines that may provide a unique perspective.
5. The scope identifies briefing papers and a final report, what is the expectation of these papers?
Response: The briefing papers are meant to be short narratives on findings as they are accumulated. The objective is to keep WGA staff informed and engaged in the process without overburdening the contractor with reports. The final paper will be presented to the governors at the June Annual Meeting.
6. What is the expectation of the database and where will it be hosted?
Response: The database is not meant to replicate existing databases established by federal agencies and project sponsors, but meant as a tool to keep WGA member states current on meetings and processes for the proposed projects. The database will be hosted on WGAs website.
7. How many meetings and where should be included in the proposal, as it relates to the Rapid Response Team meetings?
Response: At this time, there are no definitive meetings scheduled. For planning purposes, proposals should include 3-1 day meetings in DC. Travel budgets will be further fleshed out during contract negotiations.
8. Conflict of Interest – what does this mean?
Response: If the contractor has any interest in the projects reviewed, they should be disclosed and explained in the proposal.
9. The proposed award date is December 2, 2011, but the first deliverable is December 5th.
Response: The dates are flexible. The final announcement of the selected vendor will depend on the number of RFP submissions and coordination of interviews. The dates provided in the RFP are a guideline based on an award date of 12/2/2011.